

## Tomás y Valiente 2017 UAM Programme

### Preamble

The Universidad Autónoma de Madrid (UAM) is committed to supporting and promoting excellence in research across all knowledge areas.

One of the flagship talent recruitment programmes is, and has been for over fifteen years, the Ramón y Cajal Researcher Programme, which is now included in the State Programme for Talent Promotion and Employability in R+D+i of the State Plan for Scientific and Technical Research and Innovation 2017-2020. In the case of the UAM, the number of selected researchers on this programme for the Arts and Humanities, and Social or Legal Sciences, is often much smaller than for the areas of Sciences, Health, Engineering and Architecture, and sometimes these areas are not represented at all in certain UAM centres.

The contract programme Tomás y Valiente was launched during the academic year 2017-2018, in order for the UAM to attract talented researchers from these less-favoured disciplines under the Ramón y Cajal Program, with a firm commitment to encourage permanent recruitment after a positive evaluation of the developed activity. After the success of the first call for applications, this second call is presented, once again linked to the Madrid Institute for Advanced Study (MIAS), a joint research centre between the UAM and Casa de Velázquez that was approved by the Government Board on 31 March 2017. The MIAS is one of the strategic elements of the action plan for the development of a UAM+CSIC Campus of Excellence; launched in accordance with the NetIAS network (*Network of European Institutes for Advanced Study*), in order to achieve the status of one of the most prestigious Institutes for Advanced Study (IAS) in Europe and the world. For decades, the IASs have promoted spaces for debate, research and the creation of new ideas on an international scale. Their success is based on very stringent selection of their researchers and invited scholars, and on the high quality of the developed programs and projects. The different IAS are recognised across the world for attracting global talent, reinforcing the visibility and prestige of both the coordinating institution and the country in which it is based. As such, the programme will be regulated by MIAS's thorough selection process to attract and recruit researchers of international prestige to the UAM.

### Article 1. *Contract Objectives*

The selection process aims to fill two Tomás y Valiente researcher positions at the UAM, and seeks to integrate Spanish and foreign researchers with an outstanding career history in the field of Arts and Humanities, and Social and Legal Sciences.

### Article 2. *Contract Details*

1. The duration of the Tomás y Valiente contract is three years, it can be renewed for an additional two years. It commences on the day the researcher starts his/her work position at the MIAS and the appropriate UAM department, according to the proposed research topic at the point of application.
2. The selected researchers will receive a gross annual salary of 31.600 € and will be covered by the Spanish General Social Security Scheme.
3. The contracts, on a full-time basis, will be incompatible with any situation of multiple employment (employment contract, or public or civil service).
4. The researcher may receive an additional income from R+D projects, and from contracts in accordance with Article 83 of the 6/2001 Organic Law, 21 December, relating to Universities, and with the 14/2011 Law, 1 June, relating to Science, Technology and Innovation, or from complementary funding from the European Commission to enhance training and mobility for researchers, subject to there being no requirement for formal employment contracts.

### **Article 3. *Compatibilities***

Avoiding incompatibilities with the contract details referred to in Article 2 of this call, the contracted researchers on this programme are permitted to undertake teaching activities, up to a total of 80 annual hours, when they directly request to do so, and with the approval of their UAM affiliation department, in accordance with the current regulations regarding the incompatibility of activities relating to personnel employed in Public Administration.

### **Article 4. *Requirements***

Applicant researchers must meet the following conditions:

- a) Legally able to sign an employment contract, in conformity with Article 7 of the Workers' Statute in Spain.
- b) Possess a PhD title.

The date of the PhD diploma must fall between 1 January 2008 and 31 December 2015. This date corresponds to the day of the PhD thesis defence and approval.

Should one of the following cases apply to the candidate, it will be possible to extend the lower date limit for obtaining the PhD (1 January 2008), provided that the complete

period(s) of interruption occurred between the application closing date and 1 January 2008:

- Maternity or paternity leave, in accordance with the General Social Security Scheme. A one-year extension per child will be granted.
- Serious illness or accident of the applicant, leading to a medical leave of 3 months or longer. An extension equal in length to the period of medical leave will be applied, rounding up to the complete month.
- Caring for a dependent person, according to the 39/2006 Law, 14 December, promoting personal autonomy, and caring for dependent people, for a minimum period of three months. An extension equal in length to the period of official leave will be applied, rounding up to the complete month.
- Military or an equivalent social duty in the applicant's country of nationality. An extension equal in length to the period of official leave will be applied, rounding up to the complete month.

These periods must be notified and justified when submitting the application.

Should the applicant have more than one PhD title, all requirements refer to the one that was first obtained.

c) Demonstrate outstanding research experience in an institution other than the UAM, for the three years prior to the application. Priority will be given to candidates demonstrating participation in international projects and programs and with experience in international research centres, as well as research/professional experience in foreign institutions or centres during the three years prior to the application. The start date for the submission of applications for this call will be taken as a reference.

d) Have not previously benefited from a Ramón y Cajal contract.

e) Functionally capable of carrying out the expected duties.

f) Have not been dismissed, following a disciplinary procedure, from any Public Administration service, or been totally or partially disqualified from public office or work through a judiciary resolution, or through carrying out similar duties to those that were carried out in a former public administration position. Non-Spanish applicants must not have gone through a similar situation or have been sanctioned and excluded from public office in their country of origin.

g) Good knowledge of Spanish, French or English.

#### **Article 5. *Application Procedure***

Applications will be submitted through an electronic platform on the MIAS website,

(<http://www.madrid-ias.eu/>), on which candidates will complete an application form and attach the required documentation. Applications received by any other means will not be accepted.

Applicants shall create an account on this electronic platform with an email address, which they will be asked to confirm. After the registration of the email address, they will automatically receive a link at this address, on which they will have to click to validate the email. The submission of the application will only be complete when the candidate clicks on “Submit application”. He/she will receive an automatic confirmation receipt at the registered address, notifying the application status.

The call for applications will be open from 22 October 2018 to 9 December 2018 (17:00, Madrid time).

#### **Article 6. Applications**

1. Applicants must attach the following documents to the completed electronic form (electronic or scanned versions only):

- a) Abbreviated curriculum vitae according to the template (Annex I), in Spanish, French or English, of a maximum of 4 pages. Excess pages will result in the application being rejected and will not be rectifiable.
- b) Optional: a maximum of 2 recommendation letters, in Spanish, French or English (Annex II).
- c) Summary of the research project (Annex III), in either Spanish and English, or French and English, with a maximum of 8 pages per language. Excess pages will result in the application being rejected and will not be rectifiable. A bibliography of a maximum of 2 pages can be attached to the summary, in a separate document.
- d) Copy of a valid national identification document or passport.
- e) Copy of the PhD degree or of the academic certification, on which the date of completion of the PhD title must be clearly mentioned.
- f) Sworn statement to certify the accuracy of information provided (Annex IV). Candidates must, if required, be able to provide documents at any phase of the selection process to prove the achievements they have declared.

- g) Applicants who wish to benefit from the interruption exceptions (detailed in article 4.1.b) must make it clear on the application form and attach the justification documents.
- h) In Annex V the UAM reference department for the applicant's research area must be specified. It will not be possible to select UAM departments that have formally expressed their wish not to participate in the UAM Tomás y Valiente 2018 call.

The assessment process will only consider the information provided in the curriculum vitae and the project summary from the closing date for application submissions. After this date, it will not be possible to update the information contained in these documents. Any correction, rectification or clarification of the information must be completed before the call closure. Failure to submit either the curriculum vitae or the project summary by the submission deadline will not be rectifiable. Absence, lack of information or excess pages in these documents will trigger the rejection of the application.

#### **Article 7. *Correction of Applications***

Should a candidate fail to provide mandatory documentation (that can be corrected), or should an application require rectification, the candidate will be contacted and will be granted a period of 10 working days to correct the application, or present additional documents according to Article 6. After this date, and once the applications have been reviewed, a list of excluded candidates will be published on the MIAS and UAM institutional websites.

#### **Article 8. *Application Assessment Criteria***

Each application for the proposed positions will be assessed according to the following criteria:

- a. Academic and scientific merit: the academic and scientific career up until the submission of the application (titles, job positions) will be evaluated. Grade: from 0 to 10 points.
- b. Contribution: the relevance and quantity of articles published in scientific journals, books and chapters, or any other endeavour permitting the evaluation of the level of innovation and contribution to the development of the discipline. Grade: from 0 to 40 points.

- c. Participation in international activities: direct involvement in international programs and projects, as well as research residencies, or research and professional experience in foreign institutions or centres. Grade: from 0 to 30 points.
- d. Quality and viability of the research project: its consistency and planned methodology, its impact on the discipline, its potential development for European calls for projects, as well as viability (match between the requested research period and the time granted in the call etc.). Grade: from 0 to 20 points.

#### **Article 9. *Application Assessment***

1. Each application will be assessed by two independent external experts in a discipline close to the candidate's. The experts will be appointed by the MIAS International Science Committee and the UAM Vice-Rectorate for Research.
2. The MIAS International Science Committee, in accordance with the established assessment criteria and the independent experts' reports, as well as the non-binding reports from the UAM's department directors, will present a report on the results of the assessment, in which the selected and reserved applications will be presented.

During the final phase of the selection process, the MIAS International Science Committee will undertake personal interviews with the final applicants.

In order to promote interdisciplinarity, the MIAS International Science Committee may establish strategic criteria to balance scientific fields among the selected applications, before issuing the final proposal.

#### **Article 10. *Application Decision***

A provisional decision will be published on the MIAS and UAM institutional websites from May 14<sup>th</sup> 2019, allowing candidates a period of 10 working days to present any claim they deem justified. After this period, the definitive decision of selected and reserved applications will be published on the MIAS and UAM websites.

This definitive decision ends the administrative procedures, but it is possible to present an administrative appeal against the board that issued it, within one month, according to articles 123 and 124 of the Law 39/2015 1 October. Without prejudice of previous events, a contentious administrative appeal can be lodged before the Contentious-Administrative Court of Madrid, within a period of two months, according to articles 11.1.a) and 46 of the Law 29/1998, of 13 July, for the Contentious-Administrative Jurisdiction.

### **Article 11. *Contract Start***

Researchers recruited through the present call must join the MIAS and their UAM affiliation department on 1 September 2019. In exceptional and duly justified situations, the researcher may ask the Research Vice-Rectorate for a modification of the start date. The UAM will be responsible for the formalization of the contract.

### **Article 12. *Beneficiary Obligations***

Researchers recruited through the present call must comply with the following commitments:

1. Integration in their UAM affiliation department and regular participation in MIAS activities, such as symposiums, conferences and seminars, and any other activities organized by the Institute's scientific community.
2. Development of the research project according to the documentation presented in the application.
3. During the first year, residence at Casa de Velázquez from September to July, abiding by its internal regulations. In exceptional conditions, the MIAS Executive Board can exempt the researcher from this requirement, should he/she guarantee an equally complete integration and participation in the activities of the MIAS for the same period.
4. Obligation to mention the program in any publication or document resulting from the research project at the MIAS and at the UAM affiliation department, during the development of the project.
5. Preparation and presentation of a European project during the first three years of the contract.

### **Article 13. *Scientific and Technical Monitoring***

1. The recruited researchers on this programme will have to present two scientific and technical monitoring reports, one after the first 30 months, and the second after the first 48 months of the contract.
2. Scientific and technical monitoring will be undertaken by the MIAS International Scientific Committee, with the help of the MIAS Executive Board, and in coordination with the UAM Vice-Rectorate for Research.

3. The first evaluation at 30 months will have the following results:
  - a) Positive – should the execution of the project be satisfactory, and lead to the achievement of the expected objectives of the project.
  - b) Negative – if on the contrary, the execution of the project is not satisfactory. A negative evaluation will lead to the termination of the contract after the end of the third year, without the possibility of renewal.
  
4. The first evaluation at 48 months will have the following results:
  - a) Positive – when the assessment criteria are exceeded. These will be made public before the integration of the beneficiary researchers and will be as rigorous as in equivalent programs (Ramón y Cajal, Marie Curie, etc.), although they will take into consideration this program's singularities, such as the requirement to present a European project during the first three years of the contract.

A positive evaluation will advise the recruitment of the contracted researcher, as a permanent teacher and researcher of the University, in conditions similar to those of the Ramón y Cajal researchers. The Vice-Rectorate for Teaching and Research Staff will be in charge of legally implementing these procedures, according to the principles of competitive concurrency.
  - b) Negative – when the assessment criteria are not exceeded. A negative evaluation will discourage a permanent recruitment of the contracted researcher.



**ANNEX I**  
**(submit in Spanish, French or English)**

<b>Date of the ACV</b>	
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**Part A. PERSONAL INFORMATION**

Name(s) and Surname(s)			
DNI/NIE/Passport		Age	
Researcher's ID numbers	Researcher ID		
	Orcid Code		

Researcher ID (RID) is an internet community enhancing the visibility of its participating authors and their publications. Users receive a personal ID number (RID) allowing them to browse on the “Web of Science”. They can also update their profile and include their research topics, publications and quotes.

Access: Web of Science > My Tools > Researcher ID

The ORCID Code is an ID number composed of 16 digits allowing researchers to be identified with a unique author code in order to clearly identify their scientific and technical production. This is a way to avoid confusion between authors whose names are similar or alike.

Access: [www.orcid.org](http://www.orcid.org)

If you do not have Researcher ID or an ORCID code, please leave blank.

**A.1. Present professional situation**

Institution			
Dpt./Centre			
Address			
Telephone		email	
Professional category		Start date	
UNESCO espec. cod.			
Key Words			

**A.2. Academic Qualifications** (*title, institution, date*)

Bachelor/Master/PhD degrees	University	Year

**A.3. General indicators of the quality of the scientific production** (*see instructions*)

Complete quotes, average number of quotes per year for the last 5 years (excluding the present one), index h. The applicant can add other indicators he or she deems relevant.

**Part B. FREE RÉSUMÉ** (*maximum 3500 characters, spaces and blanks included*)

Briefly describe your scientific career, your principal scientific achievements, your medium- and long-term scientific interests and goals, and your research guideline(s).

Also indicate any other aspects or particular features you consider to be relevant to your career.

### **Part C. MAIN ACHIEVEMENTS** (*classify by typology*)

Detail your main achievements, classifying them according to the typology that best fits your scientific profile. Achievements must be described in a concrete and detailed way in order to avoid potential ambiguities.

Achievements must be arranged in reverse chronological order within each category.

#### **C.1. Publications**

For articles, mention the authors according to their rank of signature, the year of publication, the title of the article, the name of the journal, the volume, and the beginning and end pages.

For books or chapters, also mention the editor and the ISBN.

If there are multiple authors indicate the total number and your position among them.

#### **C.2. Projects**

Indicate the most noteworthy projects you have participated in, including, according to each case: its reference, title, financing, call for projects, name of the lead researcher, affiliated institution, beginning and end dates, total amount of the grant, type of participation (lead researcher, researcher, European project coordinator etc.), and if the project is currently being evaluated or has been completed.

#### **C.3. Occupied positions**

#### **C.4. Residence or short stays at research centres**

#### **C.5...**

With consecutive paragraphs, (C.5, C.6, C.7...), indicate the information you deem may represent your main scientific and technical accomplishments: work direction, evaluations, committee member, administration of scientific activities, editorial committees, prizes, etc.

Please note: each achievement must be presented in a concrete way, including the dates and/or period for every entry.



## ANNEX II

### LETTER OF RECOMMENDATION

Free template. The following must appear: the logo of the referee's University or Research Centre, the date, name and address of the referee.

## ANNEX III

(submit in Spanish & English, or French & English)

### SCIENTIFIC SUMMARY OF THE RESEARCH PROJECT

#### 1. Project Summary

**RESEARCHER:**

**PROJECT TITLE:**

SUMMARY (must be brief and precise, and only expose the most relevant aspects and forecasted objectives):

**TITULO DEL PROYECTO:**

RESUMEN :

**TITRE DU PROJET:**

RESUMÉ:

## 2. INTRODUCTION

(maximum **five** pages)

- You must describe here: the objective of the project, the antecedents and actual status of scientific knowledge, including the most relevant bibliography; national and international groups working on the same specific topic as the project, or on related topics

## 3. OBJECTIVES OF THE PROJECT

(maximum **two** pages)

- ◆ **3.1** Briefly describe the reasons why you consider it relevant to raise this research, and when convenient, **the initial hypothesis** on which the projects' objectives lay (**maximum 20 lines**)

- ◆ **3.2** Indicate the **antecedents and previous results**, of the applicants or other, that substantiate the validity of the initial hypothesis

- ◆ **3.3** Briefly enumerate and describe with precision, clarity and realism (according to the forecasted duration of the project), the **concrete objectives** to achieve.

#### **4. METHODOLOGY AND WORK SCHEDULE**

You must **detail and justify with precision the methodology and proposed work schedule**, and expose the temporary planning of activities, including a time line.

- ◆ The work schedule should be divided into activities and tasks, detailing, for each one, the objective to achieve.

##### **4.1 SCHEDULE**

#### **5. BENEFITS OF THE PROJECTS AND DIFFUSION OF THE RESULTS**

(maximum **one** page)

The following elements, among others, must be highlighted:

- ◆ Scientific contributions of the project's expected benefits for the advancement of knowledge.
- ◆ Plan of diffusion of the project's results.

#### **6. PROJECT'S POTENTIAL PROJECTION IN EUROPEAN CALLS**



**ANNEX IV**

**SWORN DECLARATION**

**NAME :**.....

**DNI/PASSPORT:**.....

**ADDRESS:**.....

**CITY:** .....

**COUNTRY:**.....

**I SOLEMNLY SWEAR:**

1° That the information presented in my application, my CV, and in the rest of my submitted documents is authentic, and that I am able to present any document to prove it if required to do so.

2° That I am aware that the lack of authenticity, or the forgery of the required documentation for the evaluation of my application, will lead to the invalidation of the declared achievements, without prejudice of the responsibility caused by such a circumstance.

In witness whereof, I hereby sign the present declaration

In \_\_\_\_\_, on \_\_\_\_\_ 201\_\_

(Signature)



## ANNEX V

**PLEASE INDICATE THE REFERENCE DEPARTMENT AT THE UNIVERSIDAD AUTÓNOMA DE MADRID YOU WISH TO DEVELOP YOUR PROJECT WITH:**