

François Chevalier 2019 Programme

Preamble

After the success of its first edition, the second **François Chevalier** call of the Madrid Institute for Advanced Study (MIAS) is launched, with the objective of providing **up to 40 months of scientific residency**, divided into stays of 3 or 4 months. This call for applications concerns researchers who demonstrate an outstanding career history in the fields of Arts and Humanities, and Social and Legal Sciences.

The call for applications will be open **from 21 October 2019 to 29 November 2019** (17:00, Madrid time).

A joint research centre between the Universidad Autónoma de Madrid (UAM) and Casa de Velázquez, the Madrid Institute for Advanced Study was admitted, in April 2019, as a full member of the prestigious NetIAS network (*Network of European Institutes for Advanced Study*). For decades, the IASs have promoted spaces for debate, research and the creation of new ideas on an international scale. Their success is based on the very stringent selection of their researchers and invited scholars, and on the high quality of the developed programs and projects. The different IASs are recognised across the world for attracting global talent, reinforcing the visibility and prestige of both the coordinating institution and the country in which it is based. As such, the François Chevalier programme will be regulated by a rigorous selection procedure, in which the MIAS [International Scientific Advisory Board](#) will collaborate to attract and recruit researchers of international prestige to the UAM.

Article 1. Details of the fellowship

- The François Chevalier research stays have a **duration of three or four months**, non renewable, between 1 September 2020 and 31 July 2021.
- The selected researchers will receive a **monthly retribution of €1,000**. The MIAS also covers the return journey between Madrid and the fellow's country of residence, up to a maximum amount of €250. Fellows from Africa or Latin America may apply for an additional mobility grant of up to €300.
- The MIAS will provide **accommodation** for the researcher at Casa de Velázquez, in accordance with the internal regulations of this institution.

Article 2. Requirements

Applicant researchers must meet the following conditions:

1. Possess a **PhD title**
2. Good knowledge of English, French and Spanish **languages**
3. Have not resided in Spain for more than 12 months in the three years prior to the closing date for the submission of this call (sworn statement required)
4. Only projects in **Human and Social Sciences** will be accepted
5. The project must comply with the **scientific guidelines of the MIAS**

Article 3. Application Procedure

Applications will be submitted through an electronic platform on the MIAS website, (<http://www.madrid-ias.eu/>), on which candidates will complete an application form and attach the required documentation. Applications received by any other means will not be accepted.

Applicants shall create an account on this electronic platform with an email address, which they will be asked to confirm. After the registration of the email address, they will automatically receive a link at this address, on which they will have to click to validate the email. The submission of the application will only be complete when the candidate clicks on "Submit application". He/she will receive an automatic confirmation receipt at the registered address, notifying the application status.

The call for applications will be open **from 21 October 2019 to 29 November 2019** (17:00, Madrid time).

Content of applications

Applicants must attach the following documents to the completed electronic form (electronic or scanned versions only):

- ✓ **Abbreviated curriculum vitae** according to Annex I, in Spanish, French or English, of a maximum of **4 pages**, in Arial font, minimum size 11 and simple minimal spacing, using the template available in the annex to this call. Excess pages will be grounds for exclusion, **not being a remediable defect**
- ✓ Optional: **a maximum of 2 recommendation letters**, in Spanish, French or English (Annex II)
- ✓ Summary of the **research project** (Annex III), in either Spanish and English, or French and English, with **a maximum of 6 pages per language**, excluding the summary, in Arial font, minimum size 11 and simple minimal spacing, using the template available in the annex to this call. Excess pages will be grounds for exclusion, **not being a remediable defect**. A **bibliography of a maximum of 2 pages** can be attached to the summary in a separate document
- ✓ Copy of a **valid national identification** document or passport. If the document is not in the Latin alphabet, a certified translation into Spanish, English or French is required, the lack of a certified translation being a rectifiable defect.
- ✓ Copy of the **PhD degree** or of the academic certification, on which the date of completion of the PhD title must be clearly mentioned. If the title is not in the Latin alphabet, a certified translation into Spanish, English or French is required, the lack of a certified translation being a rectifiable defect.
- ✓ **Sworn statement to certify the accuracy** of information provided (Annex IV). Candidates must, if required, be able to provide documents at any phase of the selection process to prove the achievements they have declared.

The assessment process will only consider the information provided in the curriculum vitae and the project summary from the closing date for application submissions. After this date, it will not be possible to update the information contained in these documents. Any correction, rectification or clarification of the information must be completed before the call closure. Failure to submit either the curriculum vitae or the project summary by the submission deadline will not be rectifiable. Absence or lack of information in these documents will trigger the rejection of the application.

Article 4. Correction of Applications

Should a candidate fail to provide mandatory documentation (that can be corrected), or should an application require rectification, the candidate will be contacted and will be granted a period of 10 working days to correct the application, or present additional documents according to Article 3. After this date, and once the applications have been reviewed, a list of excluded candidates will be published on the MIAS website.

Article 5. Application Assessment Criteria

Each application for the proposed positions will be assessed according to the following criteria:

1. Academic and scientific merit: the academic and scientific career up until the submission of the application (titles, job positions) will be evaluated. Grade: from 0 to 5 points.
2. Interest, originality and viability of the research proposal: the coherence of the topic and the methodology proposed, the impact on its discipline as well as its viability (adaptation to the research time available according to the call, etc.) and its adaptation to the scientific orientations of MIAS will be assessed. Grade: from 0 to 10 points.
3. Participation in national and international activities: direct involvement in national and International programs and projects, as well as research residencies, or research and professional experience in foreign institutions or centres. Grade: from 0 to 5 points.

Article 6. Application Decision

A provisional decision will be published on the MIAS site **from 1 April 2020**, allowing candidates a period of 10 working days to present any claim they deem justified. After this period, the definitive decision of selected and reserved applications will be published on the MIAS websites.

This definitive decision ends the administrative procedures, but it is possible to present an administrative appeal against the board that issued it, within one month, according to articles 123 and 124 of the Law 39/2015 1 October. Without prejudice of previous events, a contentious administrative appeal can be lodged before the Contentious-Administrative Court of Madrid, within a period of two months, according to articles 11.1.a) and 46 of the Law 29/1998, of 13 July, for the Contentious-Administrative Jurisdiction.

Article 7. Obligations

Researchers recruited through the present call must comply with the following commitments:

- **Integration and regular participation in MIAS activities**, such as symposiums, conferences and seminars, and any other activities organized by the Institute's scientific community
- **Development of the research project** according to the documentation presented in the application
- **Residence at Casa de Velázquez**, abiding by its internal regulations. Accommodation is assumed for the researcher only and not for his/her relatives. Minors may not be accommodated at Casa de Velázquez. In exceptional conditions, the MIAS Executive Board can exempt the researcher from this requirement, should he/she guarantee an equally complete integration and participation in the

activities of the MIAS for the same period. Should he/she not stay at Casa de Velázquez, the researcher will not receive any additional financial compensation.

- Obligation to **mention the programme** in any publication or document resulting from the research fellowship at the MIAS, during the development of the project
- Development of research works **in Madrid**. The absence of the Institute must not in any case exceed 10% of the total duration of the stay, except in exceptional circumstances duly accredited and with the prior authorisation of the management of the Institute.
- Respect of the **MIAS Researcher's Regulations**

Article 8. Data protection

In accordance with the provisions of article 26 of the 2016/672 (EU) Regulation, General Data Protection (GDPR) and article 29 of the Organic Law 3/2018, of 5 December, the Protection of Personal Data and Guarantee of Digital Rights (LOPDyGDD), the MIAS and Casa de Velázquez are jointly responsible for the processing of personal data, determining their responsibilities in response to the activities that each of them carries out, in accordance with the provisions set out in the present call.

The MIAS and Casa de Velázquez commit to only using the personal data to which they may have access for the purposes outlined in this present call, in accordance with the GDPR and the LOPD and GDD provisions, and not to use the data for purposes that are incompatible with the provisions in this call, or to share or transfer the data with/to third parties, except where there is a legal obligation.

The owners of the data may exercise their rights to access, change, delete or move their data, to limit or oppose its processing, as well as to not be subjected to decisions based solely on automated data processing, where applicable, at the addresses indicated by both institutions in this present call.

Likewise, the institutions undertake to adopt the necessary technical and organizational measures that guarantee the security of personal data and prevent it from being altered, lost, processed or accessed without authorization, in view of the state of the technology, the nature of the data stored and the risks to which it is exposed, whether these risks are the result of human action or the physical or natural environment, and to comply with their corresponding privacy policy.

For any question about personal data protection: dpo@madrid-ias.eu

MIAS: contact@madrid-ias.eu. No questions will be answered over the phone.

ANNEX I

(submit in Spanish, French or English)

Date of the ACV	
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Part A. PERSONAL INFORMATION

Name(s) and Surname(s)			
DNI/NIE/Passport		Age	
Researcher's ID numbers	Researcher ID		
	Orcid Code		

Researcher ID (RID) is an internet community enhancing the visibility of its participating authors and their publications. Users receive a personal ID number (RID) allowing them to browse on the “Web of Science”. They can also update their profile and include their research topics, publications and quotes.
 Access: Web of Science > My Tools > Researcher ID

The ORCID Code is an ID number composed of 16 digits allowing researchers to be identified with a unique author code in order to clearly identify their scientific and technical production. This is a way to avoid confusion between authors whose names are similar or alike.
 Access: www.orcid.org

If you do not have Researcher ID or an ORCID code, please leave blank.

A.1. Present professional situation

Institution			
Dpt./Centre			
Address			
Telephone		email	
Professional category		Start date	
UNESCO espec. cod.			
Key Words			

A.2. Academic Qualifications (*title, institution, date*)

Bachelor/Master/PhD degrees	University	Year

A.3. General indicators of the quality of the scientific production

Complete quotes, average number of quotes per year for the last 5 years (excluding the present one), index h. The applicant can add other indicators he or she deems relevant.

Part B. FREE RÉSUMÉ (*maximum 3500 characters, spaces and blanks included*)

Briefly describe your scientific career, your principal scientific achievements, your medium- and long-term scientific interests and goals, and your research guideline(s). Also indicate any other aspects or particular features you consider to be relevant to your career.

Part C. MAIN ACHIEVEMENTS (*classify by typology*)

Detail your main achievements, classifying them according to the typology that best fits your scientific profile. Achievements must be described in a concrete and detailed way in order to avoid potential ambiguities.

Achievements must be arranged in reverse chronological order within each category.

C.1. Publications

For articles, mention the authors according to their rank of signature, the year of publication, the title of the article, the name of the journal, the volume, and the beginning and end pages.

For books or chapters, also mention the editor and the ISBN.

If there are multiple authors indicate the total number and your position among them.

C.2. Projects

Indicate the most noteworthy projects you have participated in, including, according to each case: its reference, title, financing, call for projects, name of the lead researcher, affiliated institution, beginning and end dates, total amount of the grant, type of participation (lead researcher, researcher, European project coordinator etc.), and if the project is currently being evaluated or has been completed.

C.3. Occupied positions

C.4. Residence or short stays at research centres

C.5...

With consecutive paragraphs, (C.5, C.6, C.7...), indicate the information you deem may represent your main scientific and technical accomplishments: work direction, evaluations, committee member, administration of scientific activities, editorial committees, prizes, etc.

Please note: each achievement must be presented in a concrete way, including the dates and/or period for every entry.

ANNEX II

LETTER OF RECOMMENDATION

Free template. The following must appear: the logo of the referee's University or Research Centre, the date, name and address of the referee.

Should the candidate present two letters, both must be included in the same PDF document.

ANNEX III

- ✓ *submit in **Spanish & English**, or **French & English***
- ✓ *6 pages in each language, excluding abstract (maximum 1 page) and bibliography (maximum 2 pages)*

SCIENTIFIC SUMMARY OF THE RESEARCH PROJECT

1. Project Summary (may be shown to the department, as indicated in article 9.2 of this call).

RESEARCHER:

PROJECT TITLE:

SUMMARY (must be brief and precise, and only expose the most relevant aspects and forecasted objectives):

1. INTRODUCTION

You must describe here: the objective of the project, the antecedents and actual status of scientific knowledge, including the most relevant bibliography; national and international groups working on the same specific topic as the project, or on related topics

2. OBJECTIVES OF THE PROJECT

- ◆ **2.1** Briefly describe the reasons why you consider it relevant to raise this research, and when convenient, **the initial hypothesis** on which the projects' objectives lay (**maximum 20 lines**)
- ◆ **3.2** Indicate the **antecedents and previous results**, of the applicants or other, that substantiate the validity of the initial hypothesis
- ◆ **3.3** Briefly enumerate and describe with precision, clarity and realism (according to the forecasted duration of the project), the **concrete objectives** to achieve.

3. METHODOLOGY AND WORK SCHEDULE

You must **detail and justify with precision the methodology and proposed work schedule**, and expose the temporary planning of activities, including a time line.

The work schedule should be divided into activities and tasks, detailing, for each one, the objective to achieve.

◆ **SCHEDULE**

4. BENEFITS OF THE PROJECTS AND DIFFUSION OF THE RESULTS

The following elements, among others, must be highlighted:

- ◆ Scientific contributions of the project's expected benefits for the advancement of knowledge.
- ◆ Plan of diffusion of the project's results.

5. BIBLIOGRAPHY (2 additional pages)

ANNEX IV

SWORN DECLARATION

NAME :.....

DNI/PASSPORT:.....

ADDRESS:.....

CITY:.....

COUNTRY:.....

I SOLEMNLY SWEAR:

1º That the information presented in my application, my CV, and in the rest of my submitted documents is authentic, and that I am able to present any document to prove it if required to do so.

2º That I am aware that the lack of authenticity, or the forgery of the required documentation for the evaluation of my application, will lead to the invalidation of the declared achievements, without prejudice of the responsibility caused by such a circumstance.

In witness whereof, I hereby sign the present declaration

In _____, on _____ 2019

(Signature)